

Date of meeting **Wednesday, 2nd October, 2013**
Time **7.00 pm**
Venue **Committee Room 1, Civic Offices, Merrial Street,
Newcastle-under-Lyme, Staffordshire, ST5 2AG**
Contact **Julia Cleary**

Staffing Committee

AGENDA

PART 1 – OPEN AGENDA

- 1** **Apologies**
- 2** **Declarations of Interest**
- 3** **Minutes of the Employee Joint Consultative Committee (16-9-2013)** **(Pages 1 - 4)**
- 4** **Employee Recognition Scheme** **(Pages 5 - 16)**
- 5** **Time off for Dependants Policy and Procedure** **(Pages 17 - 26)**
- 6** **Replacement Equipment Issued to Staff - Charging Policy** **(Pages 27 - 34)**
- 7** **Auto Enrolment in Local Government Pension Scheme** **(Pages 35 - 36)**

Members: Councillors Mrs Hambleton (Chair), Holland, Howells, Olszewski, Rout, Stubbs, Sweeney, Turner, Miss Walklate, White and Mrs Williams

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.